

Name of faculty member:

Last Name First MI

Department: _____

Reporting period: _____

TO BE COMPLETED BY THE CANDIDATE

Following is a list of the required documentation, in the exact order in which it should appear in the file.

Please select *Yes* or *No* for the documentations included in the file:

YES NO

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Review/Cover sheet (included with call letter) |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. This checklist (included with call letter) |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Current curriculum vitae in SUNY New Paltz format (see current year DSI guidelines) |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Brief list outlining accomplishments (3 pages maximum) |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. List of courses, etc. (see current year DSI guidelines) |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Syllabi for courses in #5 (see current year DSI guidelines) |